

# Frequently Asked Questions (FAQ)

## CCAT Study Group Request for Proposal (RFP)

November 2020- September 30, 2021

**Q1: How does an organization (Hope Squad) apply for funding? When is the due date for the application?**

A1: Community groups such as coalitions, behavioral health boards, health departments, task forces, subcommittees, and groups of concerned citizens may apply for this funding opportunity. Applicants must meet the following criteria:

1. Must be focused on preventing suicide at the local level.
2. Must have a fiscal agent in place that can accept funding from OSPF.
3. Must have a minimum of at least two staff or group members who can fully and consistently participate in the initiative.

A2: Proposals are due October 30, 2020 by 5:00pm EST.

**Q2: I want to make sure I am understanding this correctly-the CCAT Cohort 2 is available for those who did not participate in the first cohort that began earlier in 2020, correct?**

A: Cohort 2 is a new group of coalitions working with the Community Coalition Action Theory (CCAT). We encourage new coalitions to apply for this funding opportunity.

**Q3: The budget included in the RFP asks for information on personnel cost needed to meet the requirements of the proposal. Can these costs be covered in part by the funding offered? Staff costs are not included in the section covering "Permissible Use of Funds", found on page 3. Please confirm if we can/should include staff salaries/benefits in our request.**

A: The funding may be used to cover personnel costs if your budget allows. Please keep in mind travel, per diem, and conference expenses. You may also list your in-kind contribution in column C. Other Funds if you so desire.

**Q4: Our agency's prevention programming covers 2 counties in our area. Each of those counties has its own Suicide Prevention Coalition. Two of our staff are members of their counties respective Suicide Prevention Coalition. Could we submit an application for those two staff members to participate in this grant program, each representing their own coalition?**

A: This funding opportunity is tailored at the coalition-level. As such all grant activities will need to be completed by *each* coalition. We encourage you to consider submitting two applications – one for each



coalition. This would allow the staff member covering Coalition X to participate in the funding opportunity with another coalition member. And, it would allow the staff member covering Coalition Y to participate in the funding opportunity with a coalition member.

Please be aware that if you continue to move forward with one application to over two coalitions, each coalition must complete ALL of the deliverables. Please be sure you have enough resources (time, money, personnel) to do this if only one application is submitted.

Please be aware that an agency may be a fiscal agent for two or more coalitions submitting applications.

**Q5: How many grants will be awarded?**

A: Up to 5 grants will be awarded for the Community Coalition Action Theory (CCAT) Study Group.

**Q7: The two individuals who would participate in this opportunity from our Coalition work at different agencies. One individual works for the agency that would serve as the fiscal agent and the other individual works at a different 501(c)3 not-for-profit organization. Would the fiscal agent agency be allowed to direct a portion of the funding received to the other 501(c)3 not-for-profit agency of the other participating individual?**

A: Yes, the budget proposal is based on your local community needs. We recognize the nature of coalitions is collaboration, so this is permissible.

**Q4: We would like to apply for the CCAT grant, however, our legal team will not allow us to sign the Conditions of Award and Assurances that includes the indemnification language. What steps can we take?**

A: Please advise your legal team to send an email detailing the need for such action to OSPF Executive Director, Tony Coder [tony.coder@ohiospf.org](mailto:tony.coder@ohiospf.org) and CC Director of Community Engagement, Michelle Price, [michelle.price@ohiospf.org](mailto:michelle.price@ohiospf.org). He will review the information with OSPF's legal counsel and work to resolve the issue with you individually.

**Q5: My agency did not receive the original email with the RFP. How can I make sure to get the latest updates on coalitions and OSPF?**

A: You can always find the most up-to-date information about the RFP's at <http://www.ohiospf.org/rfp>. It is also highly recommended that you sign up to receive the Suicide Prevention Coalition Partnership bi-weekly newsletters. To get on the list of recipients, please email Director of Community Engagement at OSPF, Michelle Price [michelle.price@ohiospf.org](mailto:michelle.price@ohiospf.org) with your email and any emails of other members from your coalition that would like to receive these newsletters.

